



# NASA Procedural Requirements

**NPR 3800.1**

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2010**COMPLIANCE IS MANDATORY**[Printable Format \(PDF\)](#)

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## Subject: Employee Benefits

**Responsible Office: Office of Human Capital Management**

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## Chapter 4. Professional Liability Insurance

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### 4.1. References

- 4.1.1. 5 U.S.C. 5941, Reimbursements Relating to Professional Liability Insurance.

### 4.2. Responsibility

The NASA Center Directors and the Inspector General are responsible for the following at their Centers in accordance with the appropriate references:

- a. Develop a policy and procedures to implement the reimbursement requirement.
- b. Notify qualified employees.
- c. Provide adequate funding to support annual budget.
- d. Ensure that employees who apply for reimbursement are eligible.
- e. Determine the amount of monies that employees will be reimbursed.
- f. Ensure that the information proving receipt of insurance provided by the employee is verified.

### 4.3. Participation

All Centers and the Office of the Inspector General must participate in this program and all eligible employees may participate if they choose to do so.

### 4.4. Definition of Professional Liability Insurance

Insurance, which provides coverage for:

- a. Legal liability for damages due to injuries to other persons (including the expenses of litigation and settlement) resulting from or arising out of any tortuous act, error, or omission of the covered individual (whether common law, statutory, or constitutional) while in the performance of such individual's official duties as a qualified employee.
- b. The cost of legal representation for the covered individual in connection with any administrative or judicial proceeding (including any investigation or disciplinary proceeding) relating to any act, error, or omission of the covered individual while in the performance of such individual's official duties as a qualified employee, including other legal costs and fees relating to any such administrative or judicial proceeding.

### 4.5. Definition of Qualified Employees

- a. Supervisor and management official -- have the respective meanings given them by 5 U.S.C. 7103(a).
- b. Law enforcement officer -- an employee, the duties of whose position are primarily the investigation, apprehension, prosecution, detention, or supervision of individuals suspected or convicted of offenses against the criminal laws of the United States, including any law enforcement officer, under 5 U.S.C. 8331(20) or 8401(17) or 22 U.S.C. 4823.

## 4.6. Reimbursement Authority

Notwithstanding any other provision of law, amounts appropriated for salaries and expenses shall be used to reimburse any qualified employee for one-half the cost incurred, not to exceed \$150 per year, by such employee for professional liability insurance. A payment under this section shall be contingent upon the submission of such information or documentation as the employing NASA Center may require.

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